



Acceptable Computer Use Policy
20██-20██

Dear Parents,

We are pleased to offer computer technology to our students. To ensure that every student benefits from the time spent with the computers, and to prevent technical problems, please review the following technology contract with your child. It is important that these rules are clearly understood and followed.

Student use of OCS technology is a privilege which, at the discretion of the school administration, may be revoked by the school at any time. The school reserves the right to seek financial restitution for any damage(s) caused by a student or other user.

1. I **will** use only the computer that is assigned to me and will not attempt access to any unauthorized computer.
2. I **will not** attempt to use any software or hardware without the approval of the instructor.
3. I **will not** vandalize any software or hardware.
4. I **will not** modify any system settings on any computer.
5. I **will not** disrupt the privileges of other computer users or misrepresent other computer users.
6. I **will not** copy, change, read, or use anyone else's software or files without prior permission from the instructor.
7. I **will** use the Internet exclusively for activities which are specified by the instructor.
8. When on the Internet, I **will not** reveal any personal information about myself or anyone else.
9. When on the Internet, I **will not** send messages that contain inappropriate content. This includes profanity and any other non-academic activity.
10. When on the Internet, I **will not** purchase any goods or services.
11. When on the Internet, I **will not** download, upload, or otherwise gain access to any unauthorized materials.

Please keep a copy of the above for your records and return the bottom portion to your child's teacher.

I understand and will abide by this Acceptable Computer Use Policy.

I understand that violating any part of this agreement will result in disciplinary action.

Student: _____ Date: _____

Student Signature: _____
(Please enter full name for verification)

I have explained and discussed this agreement with my child and he/she understands and agrees to abide by the aforementioned conditions for use of school computers and computer equipment.

Parent/Guardian Signature: _____ Date: _____
(Please enter full name for verification)